

**Minutes of the June 23, 2015  
Special Meeting of the Board of Trustees of the  
West Chicago Fire Protection District  
Held at Fire Station One  
200 Fremont Street, West Chicago, Illinois**

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Call to Order / Roll Call

President Janaes called the meeting to order at 7:00 p.m. On a roll call, Trustees Murphy, Grobe and Bratcher, also answered present.

Also present were the following:

Fire Chief Patrick Tanner  
Assistant Fire Chief Tim Leidig  
Fire Marshall Joe Buenrostro  
Mike Buenrostro, Sr.  
Attorney Joseph Miller, III.

Regular Minutes:

Trustee Murphy made a motion to approve the minutes of the regular meeting held May 28, 2015. The motion was seconded by Trustee Bratcher and approved by a unanimous voice vote.

Closed Session Minutes:

Trustee Grobe made a motion to approve the closed session minutes of the regular meeting held May 28, 2015. The motion was seconded by Trustee Bratcher and approved by a unanimous roll-call vote.

Trustee Murphy made a motion to approve the release of the closed minutes of the regular meeting held May 28, 2015. The motion was seconded by Trustee Grobe and approved by a unanimous roll-call vote.

Financial Reports:

Accountant James Howard called in at 7:04 p.m. and presented the financial report. The report included a presentation of the District revenues and a review of the previous fiscal year budget figures. A discussion was held regarding a question on the communications expenditures from the previous fiscal year budget. Mr. Howard reviewed the budget figures for the 2015-2016 tentative budget with the trustees.

Trustee Janaes announced that the account payables for the District for the period of May 28, 2015 through June 23, 2015 totaled \$282,179.38. Trustee Janaes also announced that the payroll for the District as of June 23, 2015 for the month of June was \$351,320.57. Trustee Murphy made a motion to approve the total amount of expenditures for the

District of \$633,499.95. The motion was seconded by Trustee Bratcher and approved by a unanimous roll call vote.

Committee Reports:

- a. Intergovernmental: Chief Tanner announced that there will be a meeting between the administrative staff and the DuPage Airport Authority on June 25, 2015.
- b. Finance and Planning: The 2015-2016 budget ordinance will be discussed under new business.
- c. Administration: No report
- d. Equipment and Capital Improvements: Tim Hodge will resign as the District mechanic. Assistant Chief Leidig is reviewing mechanic options for the District. The committee approved specifications for the new engine.
- e. Divisional Reports:
  - i. Fire Prevention-Fire Marshall Buenrostro noted that he will be presenting a revised fire code to the Board of Trustees at a future meeting. He will also be conducting a review of residential sprinkler ordinance and plan review fees in the future. Fire Marshall Buenrostro noted that a live-fire training occurred and that he will be training new inspectors.
  - ii. Computers- Chief Tanner noted that the switch to the new e-mail system (Office 365) is complete. Chief Tanner also advised the Board regarding changes to the District's website.
- f. Commissioners and Community Liason: Trustee Janaes announced that the new firefighter/paramedic starts on June 29, 2015. A promotion and retirement ceremony will also be held on June 30, 2015. Trustee Janaes noted that there will not be a coffee with the mayor because the mayor is in Germany meeting with the sister city for the City of West Chicago. Chief Tanner noted that firefighter/paramedic Justin Ukleya went to the schools and made a presentation on fire safety. The trustees received copies of the letters and notes of thanks from the students. Chief Tanner noted that Railroad Days will be parade and fireworks only.

Local 3970:

No report

New Business:

- a. Ordinance 2015-O-07: Attorney Miller presented the 2015-2016 Budget and Appropriations Ordinance to the Board of Trustees. He noted that a notice

was published more than 30 days prior to the date of the meeting notifying the public of the meeting. Trustee Murphy made a motion to approve ordinance 2015-O-07 authorizing the 2015-2016 Budget and Appropriations ordinance. The motion was seconded by Trustee Grobe and approved by a unanimous roll call vote.

- b. Resolution 2015-R-07. <sup>JM</sup>~~Trustee~~ Miller presented the prevailing wage resolution to the Board of Trustees. Trustee Miller made note of the wage scales for DuPage County attached to the ordinance. Trustee Grobe made a motion to authorize the adoption of Resolution 2015-R-07, adopting the prevailing wage rates for the West Chicago Fire Protection District. The motion was seconded by Trustee Bratcher and approved by a unanimous roll call vote.
- c. Resolution 2015-R-08: Trustee Janaes presented the Illinois Association of Fire Protection District ("IAFPD") proxy resolution to the trustees. The resolution certifies the District's proxy vote at the IAFPD conference. Trustee Murphy made a motion to approve resolution 2015-R-08 authorizing the IAFPD proxy agreement by the District. The motion was seconded by Trustee Grobe and approved by a unanimous roll call vote.

Old Business:

No business to report

Public Comment:

No Public Comment

Attorney Report:

No report

Closed Session

At 7:47 p.m., Trustee Murphy Bratcher made a motion to enter closed session to discuss the hiring, appointment, employment of specific employees for the District, the acquisition of land by the District and the sale of land by the District. The motion was seconded by Trustee Murphy and approved by a unanimous roll call vote.

Return to Open Session

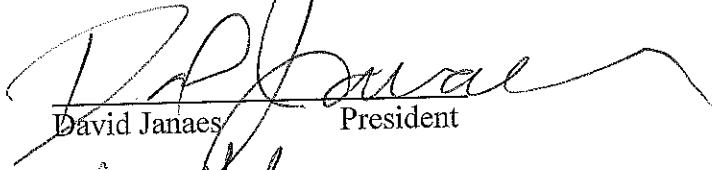
At 7:56 p.m., Trustee Grobe moved to end closed session and return to open session. The motion was seconded by Trustee Bratcher and approved by a unanimous roll call vote.

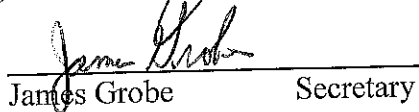
Possible Action on closed session discussion

Trustee Murphy made a motion to authorize the extension of the employment contract for Chief Tanner to fall in line with the fiscal year for a three-year period. The motion was seconded by Trustee Bratcher and approved by a unanimous roll call vote.

Adjournment:

Trustee Bratcher moved to adjourn the meeting at 7:58 p.m. Trustee Grobe seconded the motion, which was approved on a 4-0 vote.

  
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David Janaes                      President

  
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James Grobe                      Secretary