

**Minutes of the July 23, 2015
Regular Meeting of the Board of Trustees of the
West Chicago Fire Protection District
Held at 7:00 pm at
200 Fremont Street, West Chicago, IL**

Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:00 p.m. by President Dave Janaes with Trustee Charles Bratcher and Trustee Pat Murphy present. Also present were Attorneys Joe Miller and Vlad Shuliga, Chief Pat Tanner, Assistant Chief Tim Leidig, Accountant James Howard from Governmental Accounting, Administrative Assistant Joy Edminson and Fire Marshal Joe Buenrostro. Also present were Lt. Wade Johnson and Firefighters Jake Herrmann and Ryan Kral.

Minutes of the Special Meeting held on June 23, 2015 were reviewed. Corrections to be made are as follows...

1. Page two (2) – under Committee Reports, f - add Ukleja in place of _____.
2. Page two (2) – under Committee Reports, f – last sentence should read, Chief Tanner noted that Railroad Days will be parade and fireworks only.
3. Page three (3) – under New Business b – remove the word Trustee.

Trustee Bratcher made a motion to accept the minutes as revised, the motion was seconded by Trustee, Murphy, motion passed.

Minutes of the Closed Session held on June 23, 2015 were reviewed. Trustee Murphy made a motion to accept the minutes as written, the motion was seconded by Trustee Bratcher, motion passed.

President Janaes requested that the Closed Session minutes not be released at this time.

James Howard gave a Power Point presentation on the Budget Analysis for the one (1) month ended June 30, 2015. Hard copy included with Minutes.

The Financial Report/Chart of Accounts ending June 30, 2015 and the Accounts Payable (\$152,750.49) and Payroll (\$394,289.71) for June 24, 2015 through July 23, 2015 totaling \$547,040.20 were presented. Trustee Murphy made a motion to accept the Financial Reports as presented, Trustee Bratcher seconded. Roll call vote showed:

Trustee Murphy - Aye Trustee Bratcher - Aye Trustee Janaes - Aye

Motion passed 3 – 0.

James Howard left meeting at 7:13 p.m.

COMMITTEE REPORTS:

INTERGOVERNMENTAL Chief Tanner informed the Board that the meeting held in June with the DuPage Airport Authority was very productive. Negotiations with IGA, the relationship with the Airport Authority, potential of land use at the airport to include a training facility were all discussed.

FINANCIAL/ PLANNING: None at this time.

ADMINISTRATION: The Chief reported that work is in progress on a Concealed Carry Weapon Policy, he will bring the Standard Operating Guidelines to the next meeting for approval.

EQUIPMENT/ CAPITAL IMPROVEMENT: Chief Tanner met with EVS (Emergency Vehicle Service) in St. Charles regarding fleet maintenance. The Chief will be working on the details. The District needs a firm that can offer a 24/7 response and that offers EVT's, Emergency Vehicle Technicians. EVS offers a SVI (Vehicle Inspection System) for annual inspections which is a higher level of inspection. Trustee Bratcher questioned using an outside service versus hiring a new District maintenance person.

DIVISIONAL REPORTS:

FIRE PREVENTION: Fire Marshal Joe Buenrostro reported that inspections are ongoing. The Fire Marshal informed the board that the City of West Chicago is ready to be on board with the WCFPD on August 1st with the amended Fire Codes as outlined in Ordinance 2015-O-08 which will be up for approval under New Business.

COMPUTERS: Chief Tanner reported that he is phasing out two (2) servers. The Chief also reported that the new West Chicago Fire Protection District website is under construction and that Firefighter Scott Hamlin is working hard to get it up and running. The Chief assured the Board that the ability to add the District's meeting Agendas and Minutes to the web site will be in place by mid August.

COMMISSIONERS/ COMMUNITY LIAISON: President Janaes discussed the appointments of district Commissioners each year. The appointments in the past were done at the first District Trustees meeting each year. Appointment for this year's commissioner will be included on the next meeting Agenda.

Trustee Janaes reminded the Board of this month's Coffee with the Mayor on Saturday, July 25th at 9:00 am.

President Janaes appointed Trustee Bratcher as Secretary in the absence of Trustee Grobe.

UNION LOCAL 3970: None at this time.

UNFINISHED BUSINESS: None at this time.

NEW BUSINESS:

The Board was given a copy of proposed Ordinance #2015-O-08 for review.

Trustee Murphy made a motion to approve Ordinance #2015-O-08, an Ordinance Amending the Fire Prevention and Building Codes for the West Chicago Fire Protection District, seconded by Bratcher.

Roll call vote showed:

Trustee Murphy - Aye Trustee Bratcher - Aye Trustee Janaes - Aye

Motion passed 3 – 0.

The Board discussed the possible purchase of a 2016 Ford Utility Police Interceptor AWD vehicle through the Illinois Suburban Purchasing Cooperative for \$27,512 and the installation of emergency lighting and communication equipment for \$6,508.90. Trustee Bratcher questioned the purchase at this time.

Lt. Johnson rejoined the meeting at 7:36 p.m.
James Howard rejoined the meeting at 7:37 p.m.

Chief Tanner shared his vision of a Replacement Schedule for the purchase of future vehicles for the District. Board requested that the Chief have a written Replacement Schedule to present at next month's meeting. Voting on the purchase of the 2016 Ford Utility Police Interceptor AWD vehicle will be revisited at next month's regular meeting.

Firefighter Jake Herrmann rejoined meeting at 7:40 p.m.

OLD BUSINESS: None at this time.

MISCELLANEOUS: Trustee Janaes questioned Attorney Miller on GASB 68 (Governmental Accounting Standards Board Summary – Statement No. 68) and it's affects on WCFPD. Miller will research and bring back to the Board. Trustee Janaes also shared that the District can be proud of how well the WCFPD Pension Fund is doing.

Chief Tanner shared that Bard & Company will be in to discuss Bonds on August 21, 2015.

OPEN TO THE PUBLIC: None at this time.

ATTORNEY COMMENTS: Joe Miller informed the Board that Senate Bill 18-53, regarding consolidation on County Code for Fire Districts is dead. There may be other forms of the Bill in the future.

CLOSED SESSION: At 7:48 p.m., Trustee Bratcher made a motion to enter into closed session to discuss the purchase or lease of real property for the use of the District, including whether a particular parcel should be acquired and the discussion of setting a price for the sale or lease of property owned by the district. The motion was seconded by Trustee Murphy. Motion passed.

Return to Regular Open Session was at 8:00 p.m.

POSSIBLE ACTION ON CLOSED SESSION: Trustee Janaes noted that the Board decided to decline the conveyance of the property from the City of West Chicago located at Smith and Powis Road.

ADJOURNMENT: Motion was made by Trustee Bratcher and seconded by Trustee Murphy to adjourn. Motion passed. Meeting adjourned at 8:02 p.m.

Next Regular Meeting is Thursday, August 27, 2015 at 7:00 p.m.

Respectfully submitted by,

A handwritten signature in cursive script, appearing to read "Charles Bratcher".

Charles Bratcher
Acting Secretary