

Minutes of the Regular Meeting of the West  
Chicago Fire Protection Districts Board of  
Trustees held on January 22, 2015 at  
200 Fremont Street, West Chicago, IL

Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:00 p.m. by President Dave Janaes with Trustee Jim Grobe, and Trustee Pat Murphy present. Also present was Attorney Joe Miller and Vlad Shuliga, Chief Pat Tanner and Administrative Assistant Joy Edminson. Also in attendance from WCFPD were D.C. Hugh Stott, D.C. Joe Buenrostro, Lt. Lee Westrom, Lt. Jim Buenrostro, Lt. Dave Link, Firefighters Will Gray, Mike Buenrostro, Jr. Tim Latas, Mike Newman, Erik Therkildsen, Ric Ciszewski and Jacob Herrmann. Present from Prescient Solutions were Matt Szeghy and Jerry Irvine. Also attending were Brian Donlan, Jacob Schroeder and West Chicago Police Officer Jeffery Moos. Others present: Cmdr. Eric Shipman (WCPD), Cmdr. Stephen Laub (WCPD), Alderman Kirt Meissner, Jill Donlan, Don Landbo, Deb Smith, Ashley Smith, Jonathan Jones, Mike Rosenwinkler, Mike Uplegger (WCPD), Rich Langelan (WCPD), Sgt. Chris Shackelford (WCPD), Grace Shackelford, Laurie Donlan, Kelly Donlan, Ton Donlan, City of West Chicago Mayor Ruben Pineda, Julie Pineda, Melissa Birch and Michael Gottman.

Special presentations were made to West Chicago Police Officer Jeffery Moos for his life saving actions at an EMS call on January 4, 2015 and to Jacob Schroeder and Brian Donlan for their actions at a serious traffic accident on December 5, 2014.

Firefighter Mike Buenrostro, Jr. reported on the incident on January 4<sup>th</sup>, 2015 where Officer Moos administered CPR. Mayor Pineda also spoke to thank Officer Moos and to remind everyone of the importance of CPR Training. A certificate of Recognition and Thanks was given to Officer Jeff Moos by President Janaes on behalf of the Board.

Deputy Chief Hugh Stott reported on the incident on December 5, 2014 where bystanders, Jacob Schroeder and Brian Donlan, pulled two individuals from burning vehicles. Mayor Pineda thanked both civilians for their swift actions. A certificate of Recognition and Thanks was given to both Jacob Schroeder and Brian Donlan by President Janaes on behalf of the Board.

Minutes of the Special Meeting held on December 18, 2014 were reviewed. Trustee Murphy made a motion to accept the minutes as written, the motion was seconded by Trustee Grobe, motion passed.

Minutes of the Closed Session held on December 18, 2014 were reviewed. Trustee Grobe made a motion to accept the minutes as written, the motion was seconded by Trustee Murphy, motion passed.

Trustee Grobe made a motion to release the minutes of the Closed Session held on December 18, 2014, the motion was seconded by Trustee Murphy, motion passed.

Trustee Noreen Ligino-Kubinski joined the meeting at 7:13 p.m.

James Howard gave a Power Point presentation on the Financial Analysis for the seven (7) months ended December 31, 2014. Hard copy included with Minutes. Howard will be searching for a longer maturity investment for 1.5 million.

The Financial Report/Chart of Accounts ending December 31, 2014 and the Accounts Payable (\$66,202.05) and Payroll (\$357,670.32) for December 19, 2014 through January 22, 2015 totaling \$423,872.37 were presented. Trustee Murphy made a motion to accept the Financial Reports as presented, Trustee Grobe seconded. Roll call vote showed:

Trustee Murphy - Aye                      Trustee Grobe - Aye                      Trustee Janaes - Aye

Motion passed 3 – 0.

## **COMMITTEE REPORTS:**

**INTERGOVERNMENTAL:** Chief Tanner reported on the Airport Agreement and stated that there is an upcoming meeting with the DuPage Airport Authority later this month to finalize the contract.

Chief Tanner also reported that the Vehicle Sharing with the alliance is moving forward.

**FINANCIAL/ PLANNING:** Chief Tanner informed the Board that he is working with Accountant James Howard on a new concept for the budget for the next fiscal year.

**ADMINISTRATION:** Nothing at this time.

**EQUIPMENT/ CAPITAL IMPROVEMENT:** Chief Tanner reported that the New Engine process is working well. The Chief and the committee have narrowed it down to three (3) manufacturers. The Chief and Committee will be taking field trips visiting in-service vehicles in the area. More discussion of the Houston-Galveston Area Council cooperative will be addressed under New Business.

## **DIVISIONAL REPORTS:**

**FIRE PREVENTION:** Chief Tanner reported that the Inspectors are working on the highest priority inspections at this time.

**COMPUTERS:** Will be addressed under New Business.

**COMMISSIONERS/ COMMUNITY LIAISON:** Trustee Janaes reported that the Final Candidates List has been posted. President Janaes reminded the Board that this month's Coffee with the Mayor is coming up on Saturday the 31<sup>st</sup> at 9:00 a.m. at City Hall, all are invited.

**UNION LOCAL 3970:** Will Gray informed the Board of the third annual Charity Basketball Game, West Chicago Police vs. West Chicago Fire, on Saturday, January 24<sup>th</sup> at 6:00 p.m. at West Chicago Community High School. This event is in collaboration with Special Olympics.

DC Stott and the Union are working together to sponsor a Community Blood Drive on Saturday, January 31<sup>st</sup> from 9:00 – 3:00 p.m. with the Illinois Fire Chiefs Association. Stott encourages everyone to sign up before the 31<sup>st</sup> at lifesource.org. LifeSource will make donations to the Fire Chiefs Education Fund if more events are planned in the year.

A letter written by Mike Korzen (Union President) to the West Chicago Fire Protection District Trustees was read into record by President Dave Janaes. The letter was a thank you to the Board for allowing Local 3970 to be involved in the hiring process of the new chief.

**UNFINISHED BUSINESS:** None at this time.

**NEW BUSINESS:** Chief Tanner presented agreements and proposed attachments in support of the Internet Technical Support Agreement between Prescient Development, Inc. and the WCFPD. Attorney Joe Miller requested that he have time to review the original master which he found a few issues that need to be addressed.

Trustee Murphy made a motion to approve Resolution #2015-R-01 a Resolution approving an Internet Technical Support Agreement between Prescient Development, Inc. and the West Chicago Fire Protection District subject to final approval by council. The motion was seconded by Trustee Kubinski. Roll call showed:

Trustee Murphy - Aye	Trustee Kubinski - Aye
Trustee Grobe - Aye	Trustee Janaes - Aye

Motion passed 4 – 0.

Chief Tanner explained the workings and the success of Houston-Galveston Area Council (HGAC). There are no fees for their services. Attorney Miller requested certification from HGAC proving that they have complied with Illinois State codes.

Trustee Grobe made a motion to approve Resolution #2015-R- 02 a Resolution approving a Joint Purchasing Cooperative Purchasing Agreement between the Houston-Galveston Area Council and the West Chicago Fire Protection District. The motion was seconded by Trustee Kubinski. Roll call showed:

Trustee Grobe - Aye	Trustee Kubinski - Aye
Trustee Murphy - Aye	Trustee Janaes - Aye

Motion passed 4 – 0.

Chief explained the specifics of the agreement for the Firehouse Records Management Software. He explained that the Firehouse software is a cloud based software which reduces cost and it covers records management, inspections, scheduling and interfaces to DuComm which all allows for consistency of data.

Trustee Kubinski made a motion to approve Resolution #2015-R-03 a Resolution approving an agreement for the Firehouse Records Management Software between Xerox and the West Chicago Fire Protection District. The motion was seconded by Trustee Grobe. Roll call showed:

Trustee Kubinski - Aye	Trustee Grobe - Aye
Trustee Murphy - Aye	Trustee Janaes - Aye

Motion passed 4 – 0.

**OLD BUSINESS:** None at this time.

**MISCELLANEOUS:** Deputy Chief Stott reported that on January 3<sup>rd</sup>, Engine 7 and Medic 7 delivered a baby in the back of the ambulance.

**OPEN TO THE PUBLIC:** Nothing at this time.

**ATTORNEY COMMENTS:** Joe Miller informed the Board of a new bidding law for purchases over \$20,000, this new law does have several exceptions.

Attorney Miller also shared that CPI is released at 0.8, the 2<sup>nd</sup> lowest in the last 8 years...

**CLOSED SESSION:** A motion was made at 8:00 p.m. by Trustee Grobe to go into closed session to discuss a matter of the employment, compensation and benefits of a specific employee and small matters of collective bargaining, seconded by Trustee Janaes. Motion passed 4 - 0.

Regular session reconvened at 8:47 p.m.

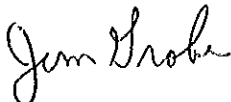
**POSSIBLE ACTION ON CLOSED SESSION:** None at this time.

The Board set a Special Meeting for Wednesday, January 28, 2015 at 4:00 p.m.

**ADJOURNMENT:** Meeting adjourned at 8:48 p.m.

**Next Regular Meeting is Thursday, February 26, 2015 at 7:00 p.m.**

Respectfully submitted by,



Jim Grobe  
Secretary