

Minutes of the Regular Meeting of the West
Chicago Fire Protection Districts Board of
Trustees held at 7:00 pm on March 26, 2015 at
200 Fremont Street, West Chicago, IL

Opened meeting with the Pledge of Allegiance

The Regular Meeting was called to order at 7:00 p.m. by President Dave Janaes with Trustee Charles Bratcher, Trustee Jim Grobe, Trustee Noreen Ligino-Kubinski and Trustee Pat Murphy present. Also present was Attorney Joe Miller, Vlad Shuliga, Law Office Clerk Hannah Henkel, Chief Pat Tanner and Administrative Assistant Joy Edminson. Also in attendance from WCFPD were Fire Marshall Joe Buenrostro, Deputy Chief Jeff Buccola, Lt. Jim Buenrostro, and Firefighters Ric Ciszewski, Tim Latas and Erik Therkildsen.

Minutes of the Regular Meeting held on February 26, 2015 were reviewed. Trustee Kubinski made a motion to accept the minutes as written, the motion was seconded by Trustee Bratcher, motion passed.

James Howard gave a Power Point presentation on the Financial Analysis for the nine (9) months ended February 28, 2015. Hard copy included with Minutes. Trustee Murphy asked that James look into other available investments with higher returns. Attorney Miller discussed the Illinois Law for investment of funds.

Deputy Chief Hugh Stott joined the meeting at 7:10.

The Financial Report/Chart of Accounts ending February 28, 2015 and the Accounts Payable (\$111,572.08) and Payroll (\$362,406.87) for February 27, 2015 through March 26, 2015 totaling \$473,978.95 were presented. Trustee Grobe made a motion to accept the Financial Reports as presented, Trustee Bratcher seconded. Roll call vote showed:

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|------------------------|------------------------|----------------------|
| Trustee Grobe - Aye | Trustee Bratcher - Aye | Trustee Murphy - Aye |
| Trustee Kubinski - Aye | Trustee Janaes - Aye | |

Motion passed 5 – 0.

COMMITTEE REPORTS:

INTERGOVERNMENTAL: Trustee Janaes informed the Board that WCFPD will be hosting the next Council of Governments on Monday, March 30th at 6:30 pm. The Council meets four (4) times per year.

Trustee Janaes reminded the Board of this month's Coffee with the Mayor on Saturday, March 28th at 9:00 am.

FINANCIAL/ PLANNING: Chief Tanner informed the Board that he continues to work on the budget for the next fiscal year and will bring before the Board when completed.

ADMINISTRATION: The Chief reported that the Assistant Chief interviews will be conducted on April 6, 2015 and that the new hire, Firefighter Nick Bulleri, started on Monday, March 23, 2015.

EQUIPMENT/ CAPITAL IMPROVEMENT: Chief Tanner reported that the New Engine process is proceeding and that the committee sent back the quote to the manufacturer to make some adjustments in price, Chief Tanner will bring final quote before the Board when ready. There was discussion on possible Grants for the new engine.

DIVISIONAL REPORTS:

FIRE PREVENTION: Fire Marshall Joe Buenrostro reported that it has been a busy four weeks. He has had meetings with the West Chicago Building Departments, some surrounding Building Departments as well as District 33 and others. Fire Marshall Buenrostro feels everything is going well. No Questions for the Fire Marshall.

COMPUTERS: Chief Tanner reported that Prescient Development, Inc., the Internet Technical Support group has started. Prescient is guarding against any outsiders getting into the system. The full time IT person, Chet, has not started yet. The big IT issue is the Districts email system.

Chief Tanner reported that the new Fire House Program will go live the middle to end of April. The CAD interface is up and running.

Trustee Bratcher questioned an email address to contact Trustees being available on the WCFPD website by March 31st, there was discussion and input by Joe Miller.

COMMISSIONERS/ COMMUNITY LIAISON: None at this time.

UNION LOCAL 3970: Nothing at this time.

UNFINISHED BUSINESS: None at this time.

NEW BUSINESS: None at this time.

OLD BUSINESS: None at this time.

MISCELLANEOUS: Trustee Janaes shared that there will be a meeting for the DuPage County Fire Districts coming up soon, he will let the Board know the date when he finds out.

A Special meeting will need to be called regarding the hire of the new Assistant Chief. The Board agreed on April 9, 2015 at 7:00 pm at Station #6 for the meeting.

Trustee Janaes invited the Board to a retirement party honoring Bartlett Trustee John Whitner on April 11, 2015 at Bartlett Station #1 from 9:00 – 11:00 am.

Trustee Janaes reported that he and Chief Tanner met with Chairman Cronin. Cronin was pleased with how things are going with the Alliance and the WCFPD.

OPEN TO THE PUBLIC: None at this time.

ATTORNEY COMMENTS: Joe Miller informed the Board of Senate Bill 18-53, regarding consolidation on County Code for Fire Districts. Miller wants the Board to be aware of the Bill and will send updates as received.

Attorney introduced Hannah Henkel to the Board. Hannah is a clerk at his office and is a law student at Northwestern, she will be attending future Board meetings.

CLOSED SESSION: A motion was made at 7:38 p.m. by Trustee Murphy to go into closed session to discuss property owned by the District seconded by Trustee Grobe. Motion passed .

Regular session reconvened at 7:49 p.m.

POSSIBLE ACTION ON CLOSED SESSION: No action at this time.

Board directed Chief Tanner to have appraisals done of some District owned property.

ADJOURNMENT: Meeting adjourned at 7:51 p.m.

Next Regular Meeting is Thursday, April 23, 2015 at 7:00 p.m.

Respectfully submitted by,


Jim Grobe
Secretary